

The Episcopal Parish of St. Clement - Honolulu  
and  
St. Clement's School

## Parking Lot Policy

### 1. General Use

This parking lot is private property and is intended for church guests and visitors who remain on the premises, St. Clement's School operations, approved renters, shared space users, and their guests. Unauthorized use is strictly prohibited.

### 2. Priority Use

Parking priority is reserved for church services and official parish functions at the following times: Sundays from 7:00 a.m. to 12:00 p.m., and Saturdays from 4:00 p.m. to 6:00 p.m. Additional priority times may be designated as posted on the Parish Calendar at [www.StClem.org/calendar](http://www.StClem.org/calendar).

### 3. School Use (Weekdays)

The School has exclusive use of the driveway Monday through Friday during the following times: 7:00 a.m. to 8:00 a.m., 2:00 p.m. to 3:00 p.m., and 4:15 p.m. to 5:00 p.m.

### 4. Farmers' Market (Thursdays)

The parking lot is reserved for Makiki Farmers' Market vendors on Thursdays from 3:00 p.m. to 8 p.m. St. Clement's School will have cars moved from the labyrinth area to the music building of the lot by 3:15 p.m.

### 5. Shared Use and Responsibility

Shared space users and renters may use the lot outside restricted times and are responsible for their guests' parking and compliance with this policy.

### 6. Prohibited Parking Areas

Parking is prohibited in front of the garbage dumpster, the Parish House, along the pathway to the School, under the porte cochère in front of the Church, or in any fire lanes or designated access zones. The only exceptions are on Thursdays, when the choir may park under the porte cochère, and when an authorized employee is managing the parking lot and grants temporary permission.

### 7. Reserved Parking

Vehicles parked in designated reserved stalls without the proper permit or tag will be towed immediately.

### 8. Permits and Employee Parking

Employees must display valid parking tags at all times while parked on the property.

## 9. Overnight Parking

Overnight parking is not permitted without express written permission.

## 10. Traffic and Safety Rules

The speed limit on the property is 5 miles per hour. Through traffic is prohibited. All vehicles must use the posted entrance and exit.

## 11. Vehicle Requirements

All vehicles must be currently registered and safety inspected in accordance with Hawai'i law, including Hawai'i Revised Statutes §286-25 (registration) and §286-26 (inspection), and must be in operable condition.

## 12. Enforcement and Towing

Vehicles parked without authorization, or vehicles whose drivers leave the property, are subject to immediate towing at the owner's expense. No prior notice is required, consistent with Hawai'i Revised Statutes §290-11, which governs the removal of unauthorized vehicles from private property. Vehicles parked in violation of posted restrictions or safety rules may be removed. If a vehicle has been towed, please contact the Parish Office at (808) 955-7745 ext. 100.

## 13. Legal Authority

This policy is enforced in accordance with applicable Hawai'i law, including Hawai'i Revised Statutes §290-11, §286-25, and §286-26, as well as applicable county ordinances relating to fire lanes, obstruction, and traffic safety.

## 14. Acknowledgment

By parking on this property, drivers accept that they will follow this policy and all relevant laws. Additionally, this policy limits the liability of the Episcopal Parish of St. Clement and its school, St. Clement's School, for theft, loss, and damage.

## 15. Video and Audio Surveillance

This property is monitored by closed-circuit television (CCTV) systems that may record both video and audio. By entering or remaining on the property, all persons are deemed to have consented to such recording.

Use of video and audio recording is conducted in accordance with applicable law, including Hawai'i Revised Statutes §711-1110.9 (Violation of Privacy in the First Degree) and §711-1111 (Violation of Privacy in the Second Degree), which permit video surveillance in areas where there is no reasonable expectation of privacy. Audio recording is further subject to Hawai'i Revised Statutes §803-42, which permits recording conversations when at least one party to the communication has given prior consent. Notice of recording through posted signage and this policy constitutes such consent to the extent permitted by law.