



the **PARISH** of **St. Clement**
E P I S C O P A L

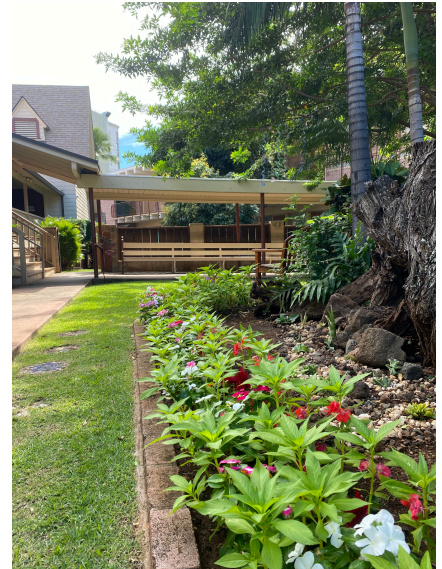


THE 2021 ANNUAL REPORT

For the Annual Parish Meeting

January 30, 2022

PARISH SNAPSHOTS



The Work of Our New Garden Ministry

Beth Fincke created the Butterfly Garden (left and center photos) and Jose Henao created the flower and succulent garden leading to the St. Clement's School Entrance (pictured on right)



The Chapel of Peace

Families are still welcome to visit the Chapel during the pandemic, but we ask that an appointment is made and visitors check-in for contact tracing at the church office.

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St. Clement's Altar - Christmas 2021

The Altar Guild crafted this beautiful scene for worship this past Christmas season. Mahalo to all who helped make this possible!

AGENDA

Annual Meeting 2021
The Parish of St. Clement

January 30, 2022
10 A.M.

1. Call to Order
2. Opening Prayer
3. Approval of the Minutes from the 2020 Annual Meeting *Page 6*
4. Appointments of Tellers for Election
5. Nominations and Balloting *Page 13*
 - A. Junior Warden
 - B. Vestry
 - C. Diocesan Delegates
6. Rector's Report *Page 14*
7. Senior Warden's Report *Page 16*
8. School Report *Page 18*
9. Treasurer's Report *Page 25*
10. Recognitions
11. Open Floor (Questions and Answers)
12. Election Report
13. Adjournment

| | |
|--------------------------------|--|
| <u>Staff</u> | |
| Rector | The Rev. Heather Hill |
| Priest Associate | The Rev. George Clifford |
| Head of St. Clement's School | Jodi Yoshioka |
| Music Director | Karol Nowicki (through Dec. 2021) |
| Organist | Mark Kennedy |
| Family Ministries Coordinators | Gail & Scott Suzuki-Jones, Michelle Comeau |
| Nursery Director | Jessica Stack |
| Office Manager | Alofa Carpenter |
| Sexton and Groundskeeper | Stan Ornellas |

2021 Vestry

| | |
|---------------|---|
| Senior Warden | Beth Fincke |
| Junior Warden | Gail Suzuki-Jones |
| Treasurer | Martha Morgan |
| Clerk | Holoua Stender |
| January 2022 | Glenn Moir |
| | Holoua Stender (became Clerk in Feb 2021) |
| | Pam Fern (as of March 2021) |
| | Jayson Harper (resigned August 2021) |
| January 2023 | Jane Anderson (as of August 2020) |
| | Amy Schafer |
| | Cathy Overstreet (as of August 2020) |
| January 2024 | Matthew Chapman |
| | Brian Crow |
| | Susan Palmore |

2021 Convention Delegates

Mary Carpenter

Chaz Hill

Cathy Overstreet

Susan Palmore

Ministry Chairs

Acolytes

Scott Suzuki-Jones

Adult Discussion

The Rev. George Clifford

Altar Guild

Beth Fincke

Chapel of Peace

Rick Gronna

Education for Ministry

Pam McCoy

Family Ministries

Gail & Scott Suzuki-Jones / Michelle Comeau

Farmers Market

Pam Fern

Food Distribution

Terry Ledford & Karen Brousseau (as of 2022)

Global Ministries

Beverly Davis

Hawaii Meals on Wheels

Keli'i deFrancia

Institute for Human Services (IHS)

Pam Fern / Allennette Stender

Lectors

Alofa Carpenter

Prayer Chain

Kathleen Norris

Reading Between the Lines

Amy Schafer

RYSE / YO! House

Jane Anderson

Stewardship

The Rev. Heather Hill

Ushers

Arthur Buto & Sandy Souza

Parish of St. Clement
January 31, 2021
Annual Meeting

1. Call to Order: The meeting was called to order by Pastor Heather at 10:05 AM.

2. Opening Prayer: The opening prayer was given by Pastor Heather.

The 2020 Annual Report was distributed to those who attended in person, was mailed to those who requested it or usually receive material my mail and was also available online.

3. Approval of the Minutes: The minutes for the January 26, 2020 meeting were unanimously approved as written.

4. Election of Junior Warden and Vestry Members: There being the exact number of candidates for the positions available, it was moved, seconded, and passed to vote by acclamation to accept the slate of candidates for Junior and Vestry.

- Junior Warden: Jose Henao
- Three-year Terms: Brian Crow, Matthew Chapman, and Susan Palmore
- Two-year Terms: Jane Anderson and Cathy Overstreet
- One-year Term: Jayson Harper

5. Election of Delegates to Diocesan Convention: It was moved, seconded and passed to elect Mary Carpenter, Charles Hill, Cathy Overstreet and Susan Palmore as Diocesan Convention delegates. Two more delegates and at least two more alternates are needed.

6. Rector's Report:

- Pastor Heather gave a visual tour and explanation for those on Zoom to the sanctuary to see what adaptations have been made to accommodate the technology necessary to have hybrid services. She also explained the protocols that are being followed to deal with the threat of COVID-19.
- We have become a model for other churches that want to offer hybrid services.

- The church office is kept locked, but a Ring doorbell system has been installed as well as a protective shield for the secretary.
- The renovations to the school buildings were completed, and tours will be given when we can gather again.
- We keep in touch with parishioners through email, phone and mailings.
- Older parishioners are adapting well to the new technology.

7. Senior Warden's Report: Michelle Comeau referred to her report and added that she had enjoyed getting to know the congregation and missed being able to gather with each other. She reminded us of the Mokuleia Stay-Cay for March 12-14 and urged people to sign up.

8. Junior Warden's Report:

- The Property Committee looked into the possibility of air conditioning the church building.
- The Property Committee is currently looking into the possibility of acquiring a photovoltaic system to reduce our electric bill as well as our carbon footprint.
- The water stains in the church have been removed.
- Handrails have been added to the church's front doors.
- The video security system has been upgraded.

9. School Report:

- The school has made many adjustments to follow the CDC and Hawaii Department of Education COVID-19 guidelines.
- There is a possibility that the Imagination fundraiser will be held online this year.
- There is full enrollment for the next school year with an increase in financial aid available.
- Jodi Yoshioka thanked the parish secretary Alofa Carpenter, and Board Members Holoua Stender, Martha Morgan and Paris Priore-Kim for their help and support.

10. Treasurer's Report:

- The 2020 Statement of Mission was ambitious, but with the impact of COVID-19 there was a \$60,000 shortfall in revenue. This, however, was offset by fewer expenses.
- We now have an accountant, Marc Miura, who is an independent contractor who works by the hour.
- Currently Alofa Carpenter is the secretary and has also taken on the duties of the Parish Administrator.
- The PPP loan has not yet been forgiven, and if it is, we may not have a deficit Statement of Mission for 2021.
- Answers to questions from the floor:
 - We spent \$3,400.00 on food for our grocery bag distribution.
 - We are probably not eligible for the second round of PPP's.
- Martha thanked those who helped make up line item deficits.

11. Mahalo to...

- Father George Clifford for Zoom preaching and leading the Adult Discussion Group.
- Jodi Yoshioka and her staff for managing the School through the COVID-19 adjustments
- Karol Nowicki for making it possible for the choir to keep singing at Sunday services..
- Mark Kennedy for providing live music at Sunday services.
- The Family Ministry team of Gail and Scott Suzuki-Jones, Michelle Comeau, and Jessica Stack for their work with the Sunday School and Nursery programs.
- Alofa Carpenter for quickly learning the new technologies and troubleshooting, especially for Sunday Zoom services.
- Stan Ornellas our sexton for taking on a role in security.
- Shay Oyadomari for night security.
- Michelle Comeau for her two years as Senior Warden
- Jose Henao for his work as Junior Warden and being willing to continue in the position.

- Martha Morgan for coming in on Wednesday to work with Marc Miura to get the finances up-to-date.
- The out-going Vestry members Mary Carpenter, Adrienne Lau and Helena Ishida for their service on the Vestry the past three years.
- Rev. Haaheo Guanson for her service at St. Clement.
- To everyone for sticking with us throughout the transitions during the pandemic.
- To Beth Fincke for her work as Vestry Clerk.
- Carl Tom added thanks to the Prayer Chain members Jane Anderson, Elizabeth McCutcheon, Nellie Stassen, Pam McCoy, and Kathleen.

12. Announcements:

- The updated Parish Directory will be ready soon. Please let the office know if there have been changes, especially in phone numbers.
- Beth Fincke has been named Senior Warden

Respectfully submitted,

Beth Fincke

Former Vestry Clerk

Vestry Resolutions

The Vestry of the Parish of St. Clement adopted the following resolutions in 2021:

February

- Be it resolved to appoint Holoua Stender as Vestry clerk.
 - Whereas, there have been numerous adverse economic effects for the Farmers' Market vendors due to the ongoing nature of the Covid-19 pandemic;
 - Whereas, there have occurred many Vestry conversations pertaining to suspending and restarting Market vendor rent payments;
 - Whereas, there needed to be more input from Pam Fern before a final decision could be formulated;
- Be it resolved to suspend a previous resolution, to restart Market rent payments in January 2021.

March

- Be it resolved to appoint Pam Fern to fill a Vestry seat left vacant by Holoua Stender, who will serve as clerk for the rest of the 2021 calendar year.

April

- Whereas, the St. Clement's School 2021-2022 budget included the following proposals:
 - Tuition increase of 3%
 - School to rent church's apartments beginning on, or about August, 2021
 - School is at near full-enrollment
 - 100% PPP loan \$235,800. has been forgiven
 - School received second round of PPP loans amounting to \$215,567.
 - A 6% raise for staff, who did not receive a raise last year
 - Added two new positions, one (1) administrative staff and one (1) security position
 - Planned to produce the "Wish Upon A Star" fundraiser on April 28, 2021.
- Be it resolved to approve the St. Clement's School's 2021-2022 budget.

- Be it resolved to approve awards of \$500 each, to three (3) graduating high school seniors of the parish.
- Be it resolved to approve the Parochial Report.

May

- Be it resolved to approve the appointment of Gail Suzuki-Jones as Junior Warden.
 - Whereas, safety and security has always been a high priority for the Vestry;
 - Whereas, there have occurred multiple security issues within the past few months;
 - Whereas, the Vestry is seeking innovative ways to provide added security for the St. Clement's Church and School campus;
- Be it resolved to offer the Parish Hall for police to use as a precinct during the night and early morning hours.
- Be it resolved, that we, the Vestry of the Parish of St. Clement's, do hereby adopt the Safeguarding Policy of The Diocese of Hawai'i.

June

- Be it resolved to designate \$15,000 to the organ fund for repairs.

August

- Whereas, the property committee has discussed leasing two apartments at the makai end of C-Building to the school for two (2) years;
- Whereas, both apartments will become vacant at the end of this calendar year;
- Whereas, the school presented a proposal for the use and rental of both apartments, as the school's need for space has increased (details available in the August 2021 Property Committee Report).
- Be it resolved to rent both apartments to St. Clement's School beginning in late fall 2021.

September

- Whereas, it is important to support community ministries;
- Be it resolved to donate \$1,000 to the Fernhusrt Womens' Center.

October

- Be it resolved, to appoint Penelope Thune to the St. Clement's School Board.
 - Whereas, the Vestry has posted new bylaw revisions for at least two weeks prior to effectuating bylaw changes;
 - Whereas, the proposed revised bylaws have been posted at the Parish House.
- Be it resolved to approve the revised church bylaws.
- Be it resolved to accept two (2) AED proposals to install LED lights and timers on the school campus, next to the parish house.
- Be it resolved to approve a proposal by Mike Fazio to perform necessary work to repair the organ.
- Be it resolved to install new flooring in both of the apartments.
- Be it resolved to resume Market rent payments in January 2022.

December

- Be it resolved to approve the revised School Bylaws.
- Be it resolved to donate \$1,000 to victims of the recent tornados in Kentucky.

Respectively Submitted by

Holoua Stender, Vestry clerk

Convention Delegates

2022 Diocesan Convention Delegates

Mary Carpenter

Chaz Hill

Susan Palmore

Vestry Nominations

Three year terms (beginning in 2022)

Leslie Isaki

Tau'eva Lino

Vestry Classes

January 2022

Pam Fern

Glenn Moir

Holoua Stender

January 2023

Jane Anderson

Amy Schafer

Cathy Overstreet

January 2024

Matthew Chapman

Brian Crow

Susan Palmore

Rector's Report

2021 has been a roller coaster of a year, but St. Clement's continues to be a light of God's love. As you will read in this Annual Report God has continued to move in and through us in many ways during this unusual Covidtime.

Our worship services have continued to be hybrid. This set-up has allowed those who wish to come in person to worship together with those who wish to stay home. Brought together in prayer God continues to be in our midst. Our attendance in each format has ebbed and flowed with the peaks and valleys of Covid. Our technology has enabled us to have readers from home and in the church, as well as sharing at Little Church time from everyone. Our Covid protocols at both our church and school continued to be lifted up by others as examples to minimize risk of spreading Covid in our community.

Our Tuesday night online Compline community continues to provide a place for me and others to refocus on God and connect with each other.

Early in the year our Bishop, The Rt. Rev. Robert Fitzpatrick, visited us. Because of his travel schedule, he was able to preach and do his visitation safely distanced from home. Our full-time staff was able to be safely vaccinated with our school teachers to ensure our preschool campus was as safe as possible. We hosted a parish-wide staycation at Camp Mokule'ia, allowing many of us to gather together while still being safely distanced at our holy and beautiful camp.

Some other highlights of my year have included spending a week as a chaplain during summer camp at Camp Mokulei'a, sending birthday cards to each parishioner and school teacher that we have birthdates for, and joining our new knitting/crocheting group to fellowship and knit.

Many people missed blessing their pets last year, so this year I hosted three different pet blessings. The first was during our Sunday morning services where, for the first time, I blessed more cats than dogs courtesy of Zooming our services. The second blessing of the pets was outside in the C-building courtyard where our preschoolers brought pictures of their pets and stuffed animals. The third blessing was during our farmer's market where I had many

meaningful conversations with our neighbors and was blessed by the birds overhead.

For Advent this year, Alofa and Beth helped me to put together Advent At Home bags. They contained devotionals, crafts, and even a new St. Clement's ornament. We delivered them to those in senior living facilities and passed them out to everyone we saw. Easter flowers and poinsettias were also delivered to those in senior living to help them know that we were sending prayers and Aloha at Easter and Christmas.

Pastoral Care continued in many new and old Covid-safe ways: gathering outside on a bench or at a park, phone calls, cards, Facetime, texting, and, when Covid would let me, a visit to the hospital!

I continued my ordination vow to participate in the wider church by serving on Camp Mokule'ia's board, their Program Task Force, Camp's curriculum development group, as a camp chaplain, and on the Diocesan Disciplinary Committee. I completed my continuing education requirement by enrolling in courses in Drew University's Doctor of Ministry program. You may remember from some of my sermon's referencing courses on Spirituality and Social Change Leadership and Women's Leadership and Scripture.

Overall, God has continued moving in our midst at St. Clement's in 2021! I do not know what 2022 will bring us, but I know the Spirit will be in and between us. I thank God for each of you in our parish 'Ohana.

God bless!

Pastor Heather

Senior Warden's Report

My first year as Senior Warden has been a chance to get to know a lot about how the Parish and the Dioceses work. I get to attend a meeting of other Wardens and Parish Administrators with the Diocesan staff to learn about the business end of things. It has only increased my appreciation for all the work that Pastor Heather, our secretary Alofa Carpenter, our accountant Marc Miura and our treasurer Martha Morgan do to keep us in compliance with all the reports and documents that are required.

We continue to adjust to the realities of worship and serving our community as we deal with the ongoing challenges of this ever-changing pandemic. Again, much of the challenge has been met by technology, and I thank Pastor Heather and Alofa for learning new skills and to the parish members for going along for the ride.

The Vestry adopted revised By-Laws for the Parish of St. Clement. Most of the revisions were to clarify language, allow us to use email as an official form of communication, and broaden our presence on the School's Board of Directors. I would like to thank the Revision Committee members, Arthur Buto, Liz Baldwin, Matthew Chapman and Mary Carpenter for their work.

Even during the pandemic, we continue to serve our Parish and wider community. The Advent activities bag were a fun way to prepare for Christmas and all our ministries' highlighted at the Virtual Ministry Fair, keep us engaged with one another in meaningful ways. The Farmers' Market and our Food Distribution ministry reach so many people in the community. Many of the people who come for food help have become friends. My thanks to all of you who keep our ministries thriving.

Respectfully Submitted,

Beth Fincke

Property Committee Report

The following actions were taken:

- The two apartments at the makai end of C-Building were made available to the School after a series of repairs were done: plumbing issues were resolved, new flooring was installed, the apartments were painted and repairs were made to the lanais. The School is using the space for offices and their library. They will be compensating the Parish \$1,500 per apartment per month and paying the electricity bill.
- An addition was made to the gate to the Chapel of Peace to prevent people from climbing over the gate to use the space during the night.
- The organ blower motor has been replaced.
- A new, Energy Star freezer has replaced the old, non-functioning freezer in the Parish House kitchen.
- A new toilet has been installed in the female bathroom in the Music Building.
- The Parish has received three (3) grants of \$5,000 each. The School will replace their security lights with LED lights and install a timer system. The Church has upgraded the parking area lights to LEDs and will upgrade the Parish House lights to LEDs.
- The three trees in the parking lot were trimmed and the palm trees in the playground were removed for safety reasons.
- After the resignation of our part-time groundskeeper, we have hired a yard service.
- New, more easily handled sandbags were purchased to prevent the flooding of the Parish House. We are still pursuing a solution to the drainage problem in front of the Parish House when it rains heavily.
- The security cameras were upgraded.
- The walkway between the Church and Parish House was repaired due to termite damage and the walkway between the Music Building and the School was repaired due to rot.
- Several small leaks in the church due to gutter issues were fixed.
- While the committee reviewed renewable energy proposals this year, it agreed to pursue energy efficiency measures first: to reduce energy usage and increase energy efficiency, with a focus on lighting, appliances and air conditioning.

Pictures of some of the changes detailed above can be found on the last page of this booklet.

St. Clement's School Report



2021 has been our second year spent navigating a pandemic. Our teaching and administrative staff found ourselves learning to adapt and apply a unique skillset of educating our 3-5 year olds. A hybrid model of learning comprised of virtual and physical classrooms made for a challenging curriculum, but one that was much needed for both the academic and social emotional needs of our students. As a collaborative group, we did all we could to continue to build strong partnerships with one another, our students and their families. Our common goal was to provide structure, consistency and support to each student, individually and as a whole. I am proud to say that although it was not how we would choose to spend an academic school year, we did emerge with each challenge a group of resilient, collaborative and empathic staff.

Unified in our approach to returning to campus, most needed was the trust and commitment from each family to do their part in realizing that it is a privilege to be able to offer and attend school in person. This again took much communication and a well devised plan by our Covid Sub-Committee. All families trust that staff will be vigilant about sanitation, social distancing while following all CDC and DOH guidelines and in return, that they be mindful of their actions outside of campus. We continue to share the message that what choices are made off campus will directly impact our entire SCS community.

Enrollment for 2021-22 found us with 12 fewer students due to the effects of Covid. Due to the second draw of the PPP Loan Forgiveness, we were able to retain all full-time positions. School hours for 2021-22 have been 8:00AM-3:00PM. SCS is grateful to be able continue to provide benefits and salaries without a decrease in either, from 2021-22. As a group, we remain humbled to have employment at a school we love and care for deeply.

Our Financial Committee, comprised of Kimberly Kai, Financial Manager, Sara Yamamoto, Accountant to SCS, Dr. Holoua Stender and Martha Morgan worked to ensure that we are moving forward in the direction necessary to continue to provide a fully operational budget. One of the many blessings that carried us through the pandemic struggle was working alongside with the trusted guidance built between our beloved leaders, Dr. Stender and Martha Morgan.

We look to their experience, dedication and support to help make decisions that will provide stability for our entire St. Clement's community.

SCS was blessed with an unexpected, \$90,350 from the Pop-Up, online version of our annual fundraiser, Imagination. Staff, along with Na 'Ohana Chairs, Bryan and Traci Li, solicited families for monetary donations to help replace the play structure on our campus. With a goal of \$60K, we were once again humbled by the thoughtful gifts given to us by our generous community.

Looking forward to the upcoming school year 2022-23, SCS has every expectation to be at full enrollment which is nothing short of a miracle during these times of great uncertainty and a severely impacted economy. The admissions process for enrollment for SY 2022-2023 was completed in Mid-January.

While the pandemic has had impact on each of us over the past two years, SCS remains dedicated and honored to serve our dedicated community of families. Under the guidance of our Rector, Pastor Heather, alongside our valued Vestry members, committed School Board and SCS Staff it remains an honor and privilege to carry out the mission of a deep rooted Episcopal belief along with the foundation for Early Education built by those who came before us.

In Gratitude,

Jodi Yoshioka, Head of School

St. Clement's School

Budget vs. Actuals: Budget - Approved - FY21 P&L

July 2020 - June 2021

| | TOTAL | | | |
|--|-----------------------|-----------------------|-----------------------|-------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| Income | | | | |
| 4201 Tuition | 1,152,041.60 | 1,460,367.50 | -308,325.90 | 78.89 % |
| 4202 BSC/ASP | 25,300.00 | 278,725.00 | -253,425.00 | 9.08 % |
| 4203 Application Fees | 307.20 | 6,000.00 | -5,692.80 | 5.12 % |
| 4204 Enrollment Fees | 52,000.00 | 48,000.00 | 4,000.00 | 108.33 % |
| 4206 Summer Session | 90,500.00 | 88,000.00 | 2,500.00 | 102.84 % |
| 4207 Summer Session BSC/ASP | 11,112.50 | | 11,112.50 | |
| 4211 Intercession Fees | 11,550.00 | | 11,550.00 | |
| 4303 T-Shirts, Hats, Etc. | 10.00 | | 10.00 | |
| 4304 External Contributions | 2,850.00 | | 2,850.00 | |
| 4302 Na Ohana | 81,626.86 | | 81,626.86 | |
| 4304 External Contributions - Other | 1,105.42 | 5,150.00 | -4,044.58 | 21.46 % |
| 4306 Annual Fund | 11,000.00 | 1,000.00 | 10,000.00 | 1,100.00 % |
| Total 4304 External Contributions | 96,582.28 | 6,150.00 | 90,432.28 | 1,570.44 % |
| 4307 Other Fees | 700.00 | 200.00 | 500.00 | 350.00 % |
| 4309 School Lunch | 49,287.52 | 80,564.00 | -31,276.48 | 61.18 % |
| 4401 Interest | 25.76 | 100.00 | -74.24 | 25.76 % |
| Total Income | \$1,489,416.86 | \$1,968,106.50 | \$ -478,689.64 | 75.68 % |
| GROSS PROFIT | \$1,489,416.86 | \$1,968,106.50 | \$ -478,689.64 | 75.68 % |
| Expenses | | | | |
| 6000 Salaries | | | | |
| 6001 Gross Wages | 848,662.44 | 989,964.77 | -141,302.33 | 85.73 % |
| Total 6000 Salaries | 848,662.44 | 989,964.77 | -141,302.33 | 85.73 % |
| 6100 Payroll Taxes | | | | |
| 6105 Social Security | 51,627.16 | 61,377.78 | -9,750.62 | 84.11 % |
| 6110 Medicare | 12,074.09 | 14,354.52 | -2,280.43 | 84.11 % |
| 6590 FUTA | 0.00 | | 0.00 | |
| 6605 SUI | 5,020.77 | | 5,020.77 | |
| Total 6100 Payroll Taxes | 68,722.02 | 75,732.30 | -7,010.28 | 90.74 % |
| 6201 Health Care Insurance | 127,688.94 | 120,000.00 | 7,688.94 | 106.41 % |
| 6250 TSA | 51,198.28 | 60,000.00 | -8,801.72 | 85.33 % |
| 6300 SCS Board | 246.58 | | 246.58 | |
| 6507 POSC | 267,410.00 | 278,100.00 | -10,690.00 | 96.16 % |
| 6508 School Lunch Provider | 44,640.50 | 77,330.00 | -32,689.50 | 57.73 % |
| 6509 Repairs | 2,015.47 | 10,000.00 | -7,984.53 | 20.15 % |
| 6510 School Supplies | 3,041.28 | 30,000.00 | -26,958.72 | 10.14 % |
| 6511 Student Services | 15,165.54 | 30,000.00 | -14,834.46 | 50.55 % |
| 6512 Utilities | 20,767.27 | 23,000.00 | -2,232.73 | 90.29 % |
| 6513 Insurance | 56,156.54 | 60,000.00 | -3,843.46 | 93.59 % |
| 6514 Office Supplies | 13,905.66 | 37,000.00 | -23,094.34 | 37.58 % |
| 6515 Housekeeping Supplies | 10,572.66 | 35,000.00 | -24,427.34 | 30.21 % |
| 6517 Dues and Subscriptions | 18,100.76 | | 18,100.76 | |

St. Clement's School

Budget vs. Actuals: Budget - Approved - FY21 P&L

July 2020 - June 2021

| | TOTAL | | | |
|---------------------------------|-----------------------|-----------------------|-----------------------|------------------|
| | ACTUAL | BUDGET | OVER BUDGET | % OF BUDGET |
| 6518 Advertising & Marketing | 11,042.75 | 17,000.00 | -5,957.25 | 64.96 % |
| 6519 Professional Development | 1,513.20 | 15,000.00 | -13,486.80 | 10.09 % |
| 6520 Miscellaneous | -272.86 | 4,500.00 | -4,772.86 | -6.06 % |
| 6521 Professional Services | 6,514.44 | | 6,514.44 | |
| 6522 Capital Improvements | 32,770.74 | 20,000.00 | 12,770.74 | 163.85 % |
| 6523 Na Ohana Events/Activities | 8,627.26 | 30,000.00 | -21,372.74 | 28.76 % |
| 6524 Na Ohana Imagination | 3,084.54 | | 3,084.54 | |
| 6525 Facilities Maintenance | 29,339.01 | | 29,339.01 | |
| 6526 Computer/Software Expenses | 3,962.97 | | 3,962.97 | |
| 6527 Staff Meals | 800.26 | | 800.26 | |
| 6566 Bank Fees | 333.98 | | 333.98 | |
| 7009 Bank Service Charges | 1,926.25 | | 1,926.25 | |
| Total Expenses | \$1,647,936.48 | \$1,912,627.07 | \$ -264,690.59 | 86.16 % |
| NET OPERATING INCOME | \$ -158,519.62 | \$55,479.43 | \$ -213,999.05 | -285.73 % |
| Other Income | | | | |
| 4300 Other Income | 239,625.15 | | 239,625.15 | |
| Total Other Income | \$239,625.15 | \$0.00 | \$239,625.15 | 0.00% |
| Other Expenses | | | | |
| 8012 Financial Aid Fund | 29,171.00 | 61,237.00 | -32,066.00 | 47.64 % |
| Total Other Expenses | \$29,171.00 | \$61,237.00 | \$ -32,066.00 | 47.64 % |
| NET OTHER INCOME | \$210,454.15 | \$ -61,237.00 | \$271,691.15 | -343.67 % |
| NET INCOME | \$51,934.53 | \$ -5,757.57 | \$57,692.10 | -902.02 % |

St. Clement's School

Balance Sheet

As of June 30, 2021

| | TOTAL | |
|-----------------------------------|-----------------------|-------------------------|
| | AS OF JUN 30, 2021 | AS OF JUN 30, 2020 (PY) |
| ASSETS | | |
| Current Assets | | |
| Bank Accounts | | |
| 1100 Checking | 628,140.10 | 441,346.27 |
| 1150 Morgan Stanley | | |
| 1152 Contingency Fund | 255,126.75 | 255,126.75 |
| 1155 Endowment Fund | 1,079,851.31 | 1,079,851.31 |
| Total 1150 Morgan Stanley | 1,334,978.06 | 1,334,978.06 |
| Total Bank Accounts | \$1,963,118.16 | \$1,776,324.33 |
| Accounts Receivable | | |
| 1200 Accounts Receivable | -131,107.72 | 113,008.60 |
| Total Accounts Receivable | \$ -131,107.72 | \$113,008.60 |
| Other Current Assets | | |
| 1210 Other Receivables | 115,020.00 | |
| 1499 Undeposited Funds | 0.00 | 0.00 |
| Total Other Current Assets | \$115,020.00 | \$0.00 |
| Total Current Assets | \$1,947,030.44 | \$1,889,332.93 |
| TOTAL ASSETS | \$1,947,030.44 | \$1,889,332.93 |

St. Clement's School

Balance Sheet

As of June 30, 2021

| | TOTAL | |
|--|---------------------|-------------------------|
| | AS OF JUN 30, 2021 | AS OF JUN 30, 2020 (PY) |
| LIABILITIES AND EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | | |
| 2000 Accounts Payable | 27,749.93 | 23,545.91 |
| Total Accounts Payable | \$27,749.93 | \$23,545.91 |
| Credit Cards | | |
| 2050 FHB Business Credit | -5,537.50 | 4,916.49 |
| 2051 FHB Business Credit - Financial Manager | 419.03 | 31.40 |
| 2052 FHB Business Credit - Director | 0.00 | 0.00 |
| Total 2050 FHB Business Credit | -5,118.47 | 4,947.89 |
| 2060 Citi Cards | 0.00 | 19.00 |
| Total Credit Cards | \$ -5,118.47 | \$4,966.89 |
| Other Current Liabilities | | |
| 2010 Accrued Liabilities | 0.00 | 0.00 |
| 2100 Payroll Liabilities | | |
| 2140 Medicare | 0.00 | 0.00 |
| 2160 State Withholding | 0.00 | 0.00 |
| 2170 PFLEX Withholding | 683.33 | 104.33 |
| 2180 AFLAC Withholding | 272.84 | 0.00 |
| 2190 TSA Withholding | 0.00 | 1,416.22 |
| Total 2100 Payroll Liabilities | 956.17 | 1,520.55 |
| 2199 Payroll Clearing | 0.00 | -5,551.20 |
| 2400 Deferred Tuition | 119,780.00 | 146,971.00 |
| 2405 Deferred School Lunch | 4,048.00 | 1,104.00 |
| 2410 Deferred Summer Tuition | 78,450.00 | 20,112.50 |
| 2415 Deferred BSC/ASP | 0.00 | 0.00 |
| 2420 Deferred Enrollment Fees | 43,200.00 | 50,400.00 |
| 2599 Clearing | 0.00 | 0.00 |
| Total Other Current Liabilities | \$246,434.17 | \$214,556.85 |
| Total Current Liabilities | \$269,065.63 | \$243,069.65 |
| Long-Term Liabilities | | |
| 2500 SBA PPP Loan | 215,567.00 | 235,800.00 |
| Total Long-Term Liabilities | \$215,567.00 | \$235,800.00 |
| Total Liabilities | \$484,632.63 | \$478,869.65 |
| Equity | | |
| 3000 Opening Balance Equity | 228,560.35 | 228,560.35 |
| 3900 Retained Earnings | 1,181,902.93 | 1,088,973.81 |

St. Clement's School

Balance Sheet As of June 30, 2021

| | TOTAL | |
|-------------------------------------|-----------------------|-------------------------|
| | AS OF JUN 30, 2021 | AS OF JUN 30, 2020 (PY) |
| Net Income | 51,934.53 | 92,929.12 |
| Total Equity | \$1,462,397.81 | \$1,410,463.28 |
| TOTAL LIABILITIES AND EQUITY | \$1,947,030.44 | \$1,889,332.93 |

The Parish of St. Clement

Financial Statements

Treasurer's Report - Martha Morgan

Statement of Financial Position

As of: Dec 31st 2021

Assets**CURRENT ASSETS**

Checking

100100 First Hawaiian Bank Checking

140,670.54

Total Checking

140,670.54

Other Current Assets

110200 Diocesan Portfolio

206,337.47

110340 Morgan Stanley-Loo Family acct

1,086,174.41

110345 Morgan Stanley-Loo Rectors Housing

334,266.77

110350 Morgan Stanley-General Fund

1,890.41

110360 Morgan Stanley-Capital Improvements

65,867.00

110380 Morgan Stanley-Ministry Support Fun

48,573.33

Total Other Current Assets

1,743,109.39

Total CURRENT ASSETS

1,883,779.93

Total Assets**\$ 1,883,779.93****Liabilities & Net Assets**

Liabilities

CURRENT LIABILITIES**Other Current Liabilities**

220100 Rector's Sabbatical Reserve

9,374.57

220700 Audit Reserve

7,836.15

220800 Key Deposits on hold

400.00

Total Other Current Liabilities

17,610.72

Total CURRENT LIABILITIES

17,610.72

Total Liabilities

17,610.72

Net Assets

Without Donor Restrictions

57,664.91

With Donor Restrictions

1,808,504.30

Total Net Assets

1,866,169.21

Total Liabilities & Net Assets**\$ 1,883,779.93**

2022

Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|--------|-----------------------------------|------------------|------------------|------------------|------------------|-------------------------|
| | REVENUES | | | | | |
| | Pledges/Donations | | | | | |
| 400100 | Pledges | \$230,000 | \$189,699 | \$190,000 | \$195,824 | \$200,000 |
| 400110 | Plate Offerings | \$8,000 | \$1,604 | \$1,000 | \$1,972 | \$2,000 |
| 400120 | Non-pledge | \$30,000 | \$34,001 | \$25,000 | \$37,096 | \$35,000 |
| 400130 | Prior Yr. Pledge Payments | \$0 | \$0 | \$0 | \$1,181 | |
| | Pledges/Donations Subtotal | \$268,000 | \$225,304 | \$216,000 | \$236,072 | \$237,000 |
| | | | | | | |
| | Other Income | | | | | |
| 420100 | School Expense Share | \$274,050 | \$274,050 | \$278,100 | \$278,100 | \$282,246 |
| 420110 | Facilities Use Donations | \$28,000 | \$9,185 | \$10,000 | \$11,105 | \$12,000 |
| 420115 | Fundraisers | \$5,000 | \$5,265 | \$0 | \$0 | \$0 |
| 420116 | Farmers Market | \$17,000 | \$13,615 | \$15,000 | \$0 | \$7,500 |
| 420117 | Grant Brodhead Fndtn. | \$8,000 | \$8,000 | \$8,000 | \$8,000 | \$8,000 |
| 420120 | Bank Interest | \$0 | \$14 | \$0 | \$0 | \$0 |
| 420800 | Apartment Rent | \$18,000 | \$18,000 | \$18,000 | \$12,100 | \$36,000 |
| 420999 | Misc. Receipts | \$2,000 | \$24,318 | \$2,000 | \$75,348 | \$2,000 |
| | Other Income Subtotal | \$352,050 | \$352,446 | \$331,100 | \$384,653 | \$347,746 |
| | | | | | | |
| | Revenue Subtotal | \$620,050 | \$577,750 | \$547,100 | \$620,725 | \$584,746 |

2022

Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|-------------|--|------------------|--------------------|------------------|--------------------|---------------------------------|
| | | | | | | |
| | Draws From Church Funds | | | | | |
| | Brodhead Fund (Donor Designated Fund) | | | | | |
| 480100 | Mission Draw | \$0 | \$0 | \$0 | \$0 | \$0 |
| 480101 | Draw for Fellowship Exp | \$0 | \$0 | \$0 | \$0 | \$0 |
| 480103 | Draw for Adult Formation | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Parish Memorials (Vestry Designated Fund) | | | | | |
| 480200 | Draw for Worship Supplies | \$2,000 | \$0 | \$2,000 | \$0 | \$2,000 |
| 480400 | Draw for Advertising | \$1,000 | \$0 | \$1,000 | \$0 | \$1,000 |
| | General Fund (Non-restricted Fund) | | | | | |
| 480600 | Draw for additional ministry support | \$0 | \$0 | \$0 | \$1,383 | \$0 |
| | Loo Family Fund (Vestry Designated Fund) | | | | | |
| 480700 | Draw for additional ministry support | \$3,500 | \$0 | \$3,500 | \$0 | \$3,500 |
| | Estate Funds | | | | | |
| | Draw for Interim Rector | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Flower Fund (Donor Designated Fund) | | | | | |
| 480800 | Draw for Altar Flowers | \$2,000 | \$0 | \$1,000 | \$1,296 | \$1,000 |
| | Draw/Church Funds Subtotal | \$8,500 | \$0 | \$7,500 | \$2,679 | \$7,500 |
| | | | | | | |
| | | | | | | |
| | TOTAL RECEIPTS | \$628,550 | \$577,750 | \$554,600 | \$623,405 | \$592,246 |

2022

Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|--------|----------------------------|------------------|------------------|------------------|------------------|-------------------------|
| | EXPENSES | | | | | |
| | Personnel Expenses | | | | | |
| | Rector | | | | | |
| 500100 | Salary & Housing | \$106,905 | \$107,205 | \$106,905 | \$106,905 | \$110,325 |
| | Rector Compensation | \$106,905 | \$107,205 | \$106,905 | \$106,905 | \$110,325 |
| 500102 | Pension | \$20,715 | \$20,715 | \$20,715 | \$20,715 | \$21,377 |
| 500103 | Health Insurance | \$32,244 | \$33,404 | \$36,006 | \$34,782 | \$31,260 |
| 500105 | Auto/Professional Expenses | \$8,604 | \$8,178 | \$8,604 | \$8,612 | \$8,826 |
| 500106 | Continuing Education | \$1,020 | \$1,102 | \$1,020 | \$948 | \$1,020 |
| 500108 | Self-Employment Tax | \$8,178 | \$8,178 | \$8,178 | \$8,178 | \$8,440 |
| | Rector Benefits | \$70,761 | \$71,577 | \$74,523 | \$73,235 | \$70,923 |
| | Rector Subtotal | \$177,666 | \$178,782 | \$181,428 | \$180,140 | \$181,248 |

2022
Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|--------|--|------------------|-----------------|------------------|-----------------|-------------------------|
| | Other Clergy Expenses | | | | | |
| 500700 | Supply Clergy | \$1,000 | \$0 | \$1,000 | \$150 | \$500 |
| 500109 | Sabbatical Reserve | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| 500115 | Associate clergy professional expenses | \$1,500 | \$0 | \$500 | \$0 | \$500 |
| | Other Clergy Subtotal | \$3,500 | \$1,000 | \$2,500 | \$1,150 | \$2,000 |
| | | | | | | |
| | Music Staff Salaries | | | | | |
| 500420 | Music Minister | \$18,000 | \$14,663 | \$18,000 | \$15,300 | \$9,000 |
| 500430 | Organist | \$0 | | \$0 | \$6,000 | \$18,576 |
| | Music Staff Subtotal | \$18,000 | \$14,663 | \$18,000 | \$21,300 | \$27,576 |
| | | | | | | |
| | Family Ministry Salaries | | | | | |
| 500405 | Nursery Staff | \$2,600 | \$2,300 | \$0 | \$2,400 | \$2,476 |
| 500440 | Family Ministry | \$24,358 | \$24,358 | \$18,239 | \$16,577 | \$16,756 |
| | Family Ministry Subtotal | \$26,958 | \$26,658 | \$18,239 | \$18,977 | \$19,232 |
| | | | | | | |
| | Office & Other Staff Salaries | | | | | |
| 500500 | Parish Admin/Office Manager | \$45,000 | \$9,375 | \$35,000 | \$0 | \$30,000 |
| 500510 | Secretary | \$22,840 | \$16,198 | \$15,000 | \$26,635 | \$18,200 |
| 500530 | Security Personnel | \$5,475 | \$6,167 | \$7,300 | \$3,840 | \$0 |
| 500580 | Property Manager/Sexton | \$46,865 | \$48,440 | \$46,865 | \$46,865 | \$49,208 |
| 500585 | Assistant Sexton | | \$11,060 | \$0 | \$0 | \$0 |
| 500590 | Groundskeeper | \$7,000 | \$7,747 | \$8,320 | \$8,728 | \$0 |
| 500595 | Bonuses | | | | | \$3,500 |
| | Office & Other Staff Subtotal | \$127,180 | \$98,987 | \$112,485 | \$86,068 | \$100,908 |
| | | | | | | |
| | Staff Benefits | | | | | |
| 500600 | Payroll Tax | \$13,834 | \$10,710 | \$11,653 | \$9,579 | \$11,033 |
| 500610 | Health Insurance | \$12,312 | \$6,691 | \$8,000 | \$4,115 | \$4,500 |
| 500640 | Pension | \$10,134 | \$5,439 | \$8,700 | \$4,725 | \$8,000 |
| 500620 | TDI | \$1,024 | \$785 | \$1,000 | \$921 | \$1,000 |
| 500625 | Workers Comp Ins | \$3,300 | \$3,619 | \$3,924 | \$4,724 | \$4,873 |

2022

Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|--------|---------------------------------|------------------|------------------|------------------|------------------|-------------------------|
| 500650 | Staff Mileage | \$250 | \$26 | \$250 | \$76 | \$100 |
| 500710 | Unemployment Benefits | | \$7,000 | \$0 | \$832 | \$0 |
| 500660 | Continuing Education | \$400 | \$0 | \$400 | \$0 | \$400 |
| 500800 | Personnel Search | \$200 | \$0 | \$200 | \$0 | \$200 |
| 500810 | New Employee Exp | \$0 | \$0 | \$200 | \$0 | \$200 |
| | Staff Benefits Subtotal | \$41,454 | \$34,269 | \$34,327 | \$24,972 | \$30,306 |
| | | | | | | |
| | Total Personnel Expenses | \$394,758 | \$354,359 | \$366,979 | \$332,607 | \$361,270 |

2022

Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|-------------|--|------------------|--------------------|------------------|--------------------|---------------------------------|
| | Direct Ministry Expenses (Outreach) | | | | | |
| 550100 | Outreach - Misc. | \$2,000 | \$1,700 | \$2,000 | \$2,026 | \$2,000 |
| 550130 | Food Distribution | \$4,000 | \$387 | \$4,000 | \$8,734 | \$9,000 |
| 550135 | Institute for Human Svcs | \$4,000 | \$3,684 | \$4,000 | \$3,600 | \$4,000 |
| 550136 | Family Promise | \$500 | \$0 | \$500 | \$0 | \$500 |
| 550147 | YO! House | \$1,200 | \$445 | \$1,200 | \$738 | \$1,200 |
| 550150 | Theological Ed. Support | \$1,000 | \$0 | \$1,000 | \$0 | \$0 |
| 550154 | ECW (Episc Church Women) | \$200 | \$0 | \$200 | \$0 | \$200 |
| 550156 | Global Ministries | \$1,000 | \$1,000 | \$500 | \$500 | \$500 |
| 550158 | Vestry Discretionary Fund | \$4,000 | \$1,500 | \$2,000 | \$1,500 | \$2,000 |
| 550161 | School Support | \$3,500 | \$10,618 | \$3,500 | \$0 | \$3,500 |
| | Direct Outreach Subtotal | \$21,400 | \$19,333 | \$18,900 | \$17,098 | \$22,900 |
| | | | | | | |
| | Other Direct Ministry/Education | | | | | |
| 550320 | Parish Retreat | \$0 | \$0 | \$1,000 | \$1,290 | \$1,300 |
| 550400 | Sunday School | \$1,000 | \$1,097 | \$1,000 | \$848 | \$1,000 |
| 550420 | Adult Formation | \$3,000 | \$2,376 | \$3,000 | \$3,666 | \$3,000 |
| 550500 | Stewardship | \$250 | \$154 | \$250 | \$177 | \$250 |
| 550510 | New Member Incorporation | \$200 | \$0 | \$200 | \$0 | \$200 |
| 550520 | Fellowship/Kitchen Supplies | \$2,000 | \$1,134 | \$2,000 | \$0 | \$2,000 |
| 550590 | Parish Inreach | \$1,000 | \$0 | \$1,000 | \$612 | \$1,000 |
| | Other Direct Ministry/Ed. Subtotal | \$7,450 | \$4,761 | \$8,450 | \$6,594 | \$8,750 |
| | | | | | | |
| | Sunday Support | | | | | |
| 550200 | Altar Guild supplies | \$750 | \$555 | \$750 | \$110 | \$500 |
| 550210 | Music | \$1,500 | \$933 | \$1,000 | \$943 | \$1,000 |
| 550211 | Substitute/guest musicians | \$500 | \$0 | \$500 | \$0 | \$500 |
| 550215 | Flowers | \$2,000 | \$1,263 | \$1,000 | \$1,296 | \$1,500 |
| 550299 | Misc. Worship expenses | \$150 | \$150 | \$150 | \$74 | \$150 |

2022
Financial Statement of Mission

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|--------|---------------------------------|----------------|----------------|----------------|----------------|-------------------------|
| | Worship Expense Subtotal | \$4,900 | \$2,902 | \$3,400 | \$2,424 | \$3,650 |
| | | | | | | |
| | General Expenses | | | | | |
| 550300 | Diocesan Convention | \$1,000 | \$0 | \$1,000 | \$0 | \$1,000 |
| 550310 | Vestry Training/Education | \$350 | \$273 | \$350 | \$0 | \$350 |
| 550582 | Planned Giving | \$0 | \$0 | \$200 | \$0 | \$200 |
| 550583 | Discernment Support | \$0 | \$0 | \$0 | \$0 | \$0 |
| | General Expense Subtotal | \$1,350 | \$273 | \$1,550 | \$0 | \$1,550 |
| | | | | | | |
| | Operating Expenses | | | | | |
| 550600 | Administrative Supplies | \$5,500 | \$6,856 | \$5,500 | \$7,392 | \$7,500 |
| 550601 | Postage | \$1,200 | \$1,300 | \$1,200 | \$998 | \$1,000 |
| 550602 | Equipment Rental/Maint. | \$9,700 | \$7,751 | \$8,000 | \$8,429 | \$8,500 |
| 550603 | Outside Printing/Copying | \$100 | \$0 | \$100 | \$0 | \$0 |
| 550605 | Advertising | \$1,000 | \$0 | \$1,000 | \$0 | \$1,000 |
| 550610 | Repairs & Maintenance | \$8,500 | \$11,471 | \$14,000 | \$28,292 | \$15,000 |
| 550614 | Contract Maintenance | \$7,000 | \$4,974 | \$6,000 | \$4,447 | \$5,000 |
| 550615 | Landscape Maintenance | | | \$0 | \$1,969 | \$7,200 |
| 550616 | Organ Maintenance reserve | \$1,500 | \$1,500 | \$1,500 | \$16,500 | \$1,500 |
| 550630 | Electricity | \$23,500 | \$18,991 | \$19,000 | \$16,422 | \$16,500 |
| 550631 | Water/Sewer | \$18,000 | \$12,467 | \$13,000 | \$12,493 | \$13,500 |
| 550632 | Telephone | \$2,500 | \$2,248 | \$2,200 | \$2,043 | \$2,100 |
| 550633 | Refuse Collection | \$6,500 | \$6,522 | \$6,500 | \$6,527 | \$7,000 |
| 550634 | Gas Company | \$250 | \$190 | \$250 | \$208 | \$250 |
| 550640 | Web Page | \$150 | \$0 | \$150 | \$0 | \$150 |
| 550650 | Insurances | \$32,000 | \$30,916 | \$33,060 | \$33,225 | \$35,954 |
| 550670 | HI General Excise Tax | \$3,500 | \$1,437 | \$2,500 | \$1,551 | \$1,600 |
| 550671 | Real Property Tax | \$650 | \$693 | \$693 | \$693 | \$725 |
| 550680 | Service Charges | \$4,500 | \$4,195 | \$4,500 | \$3,260 | \$3,500 |

2022**Financial Statement of Mission**

| A/C# | | FSOM 2020 | Actual 2020 | FSOM 2021 | Actual 2021 | Proposed 2022 Budget |
|-------------|-------------------------------|------------------|--------------------|-------------------|--------------------|---------------------------------|
| 550690 | Audit Review | \$2,000 | \$2,500 | \$2,000 | \$2,000 | \$2,000 |
| 550691 | Accounting Services | | \$16,361 | \$17,000 | \$16,099 | \$17,000 |
| | Operating Exp Subtotal | \$128,050 | \$130,372 | \$138,153 | \$162,549 | \$146,979 |
| | | | | | | |
| 550900 | Diocesan Assessment | \$64,187 | \$53,265 | \$48,972 | \$49,005 | \$42,732 |
| | | | | | | |
| | TOTAL EXPENSES | \$622,095 | \$565,265 | \$586,404 | \$570,277 | \$587,831 |
| | | | | | | |
| | TOTAL REVENUES | \$628,550 | \$577,750 | \$554,600 | \$623,405 | \$592,246 |
| | | | | | | |
| | TOTAL EXPENSES | \$622,095 | \$565,265 | \$586,404 | \$570,277 | \$587,831 |
| | | | | | | |
| | NET GAIN (LOSS) | \$6,455 | \$12,486 | (\$31,804) | \$53,128 | \$4,415 |

Funds of St. Clement's – Comparison

| Title of Fund | Location | 2018 | 2019 | 2020 | 2021 |
|---|-----------------|--------------|--------------|--------------|----------------|
| Parish Memorial Fund** | DP | \$19,004.47 | \$16,827.71 | \$17,545.95 | \$20,348.70 |
| | FHB | -\$245.00 | -\$31.39 | \$989.95 | \$2,254.30 |
| Brodhead Social and Adult Education Fund* | DP | \$45,336.41 | \$48,265.72 | \$50,891.72 | \$59,021.07 |
| | FHB | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Martin (Rectors) Corpus* | DP | \$5,000.00 | \$5,000.00 | \$5,000.00 | \$5,000.00 |
| Martin (Rectors) Earnings* | DP | \$1,316.07 | \$1,532.52 | \$1,836.21 | \$2,928.22 |
| General Fund | MS | \$4,880.07 | \$4,880.07 | \$1,890.20 | \$1,890.41 |
| | FHB | \$6,284.81 | \$6,284.81 | \$6,284.81 | \$6,136.81 |
| Brodhead Prayer Book & Hymnal* | DP | \$2,514.14 | \$2,371.44 | \$2,489.54 | \$2,887.21 |
| | FHB | -\$69.10 | -\$69.10 | \$0.00 | \$0.00 |
| Chapel of Peace* | DP | \$87,017.71 | \$92,640.16 | \$97,680.48 | \$113,283.78 |
| | FHB | \$2,718.33 | \$2,474.59 | \$2,168.79 | \$1,812.12 |
| Cooke Organ* | DP | \$2,250.66 | \$2,396.08 | \$2,472.41 | \$2,868.49 |
| | FHB | -\$2,800.00 | \$4,441.00 | \$6,616.00 | \$16,616.00 |
| Ministry Support Fund** | MS | \$51,883.83 | \$49,754.15 | \$48,568.07 | \$48,573.33 |
| | FHB | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Capital Improvements** | MS | \$265,256.82 | \$220,636.60 | \$77,586.60 | \$65,867.00 |
| | FHB | -\$3,044.94 | -\$5,489.51 | -\$12,977.71 | \$4,450.00 |
| Loo Family Gift | MS | \$460,127.11 | \$422,488.53 | \$893,840.68 | \$1,023,455.41 |
| Loo Family Gift - designated for PH maintenance and upkeep ** | MS | \$74,412.51 | \$72,362.79 | \$72,362.79 | \$62,719.00 |
| Loo Gift for PH maintenance | FHB | -\$1,112.70 | \$0.00 | \$0.00 | \$0.00 |
| Loo Rector's Housing Fund& | FHB | \$6,622.96 | \$0.00 | \$0.00 | \$0.00 |
| | MS | \$325,867.55 | \$326,616.65 | \$334,230.52 | \$334,266.77 |
| Alice Rogers Spiritual Formation Fund** | FHB | \$824.95 | \$824.95 | \$824.95 | \$824.95 |
| Estate Funds | FHB | \$259,212.36 | \$259,212.36 | \$0.00 | \$0.00 |
| Other Funds*** | FHB | \$26,033.46 | \$27,635.91 | \$39,544.92 | \$33,300.73 |

* Donor Restricted – the donor has restricted the use of the monies to specific uses

** Vestry Designated – the vestry has voted to use these monies for specific purposes

*** Both – Includes both Donor Restricted and Vestry Designated.

Location of Funds:

DP = Diocesan Portfolio MS = Morgan Stanley account

FHB = Parish checking account at First Hawaiian Bank

Note: In 2020, Funds were transferred from the Estate Funds to the Loo Family Gift Morgan Stanley account.

The Diocesan Portfolio values are as of September 30, 2021; the values of the Morgan Stanley and FHB accounts are as of December 31, 2021. The same cutoff dates for the 2020, 2019, and 2018 amounts were as close as possible to December 31 based on the information available at the time.

Restricted Funds

The Parish of St. Clement
Fund Activity
FYE December 31, 2021

| Accounts | Beginning Balance | Contribution | Other Transfer | Investment Transfer In | Investment Transfer Out | Expense | Ending Balance |
|--|-------------------|--------------|----------------|------------------------|-------------------------|-------------|----------------|
| RESTRICTED/DESIGNATED FUNDS | | | | | | | |
| DIOCESAN ACCOUNTS - ACTIVITY | | | | | | | |
| 800010 - Chapel of Peace | 2,168.79 | 3,455.00 | | | | (3,811.67) | 1,812.12 |
| 800020 - Parish Memorials | 989.95 | 1,451.72 | | | | (187.37) | 2,254.30 |
| 800040 - Brodhead Memorial | - | | | | | | - |
| 800055 - Cooke Organ Fund | 6,616.00 | | 16,500.00 | | | (6,500.00) | 16,616.00 |
| Total DIOCESAN ACCOUNTS - ACTIVITY | 9,774.74 | 4,906.72 | 16,500.00 | - | - | (10,499.04) | 20,682.42 |
| DESIGNATED FUNDS | | | | | | | |
| 820100 - Rector's Discretionary Fund | 5,110.06 | 1,358.13 | 25.00 | | | (39.78) | 6,453.41 |
| 820200 - Flowers | 3,214.09 | 570.00 | | | | (1,614.65) | 2,169.44 |
| 820231 - Amy Healey Music/Arts Scholarship | 100.00 | | | | | | 100.00 |
| 820232 - Music Ministry | 4,383.03 | 500.00 | | | | (943.41) | 3,939.62 |
| 820242 - Family Ministries Reserve Fund | 4,512.70 | | | | | (270.22) | 4,242.48 |
| 820245 - J2A Mission | 1,500.00 | | | | | | 1,500.00 |
| 820290 - Global Ministries | 4,993.99 | 2,025.00 | 500.00 | | | | 7,518.99 |
| 820295 - Sabeel | 2,049.50 | | | | | | 2,049.50 |
| 820300 - Alice Rogers Spiritual Formation Fd | 824.95 | | | | | | 824.95 |
| 820520 - Capital Improvements | (12,977.71) | 5,700.00 | 11,727.71 | | | | 4,450.00 |
| 820600 - Emergencies/Opportunities | 1,485.58 | | | | | | 1,485.58 |
| 820610 - Food Donations | 8,150.00 | 85.00 | | | | (8,235.00) | - |
| 822116 - General Fund | 6,284.81 | | | | | (148.00) | 6,136.81 |
| 822120 - Other Designated Funds | 4,057.97 | 14,626.28 | (25.00) | | (1,125.63) | (13,691.91) | 3,841.71 |
| Total DESIGNATED FUNDS | 33,688.97 | 24,864.41 | 12,227.71 | - | (1,125.63) | (24,942.97) | 44,712.49 |

The Parish of St. Clement

Ministry Reports

Stewardship

Stewardship of the Parish is a year-round activity with many individuals contributing to the health, wealth and nurturing of our members, Parish grounds, school, Chapel of Peace, Parish Hall and Sanctuary.

| | *2022 | 2021 | 2020 |
|----------------------|--------------------|---------------------|---------------------|
| Number of Pledges | 50 | 63 | 70 |
| Total Pledged | \$145,458.4 | \$194,940.56 | \$190,943.44 |

*The 2022 Stewardship campaign is on-going. Last updated January 21, 2022.

As you may have noticed, our Stewardship Campaign looked different this year: we've adapted to changes necessitated by the pandemic. While we have continued with hard copy mailings of Stewardship letters and pledge cards, we introduced online components to our campaign as well. With the help of materials from The Episcopal Network for Stewardship (TENS), we sent parishioners weekly reflections via email, and these messages also allowed for recipients to submit online pledge cards. Although hard-copy pledge cards are still the most popular option, online pledge card submissions more than doubled when comparing the 2022 Campaign to that of 2021.

Another change of note: we have brought our credit card pledging system online as well. Parishioners that would like to pledge using their credit cards are encouraged to create an account with the Episcopal Diocese's online donation system of choice: tithe.ly. Doing so allows parishioners to make changes and check their giving record at any time. The system for pledges given via automatic bank withdrawal remains unchanged, but tithe.ly does offer a bank withdrawal option as well.

If you are interested in learning more about giving via tithe.ly, or if you would like to complete a pledge card for the 2022 Calendar Year, please reach out to the church office. We are still accepting new pledges.

Statistics

| Services | Total Attendance | Number of Services |
|-------------------------|------------------|--------------------|
| Sunday Worship Services | 3494 | 103 |
| School Chapel Servies | 6315 | 61 |
| Other Services | 528 | 54 |

Sunday Service Attendance Breakdown:

Number of Sunday services: 103

Average Sunday attendance in-person: 40

Average Sunday attendance online: 28

School Chapel Attendance Breakdown: One class attended chapel in-person, while all other classes watched chapel from their classroom via Zoom or Webex.

Average attending in-person: 21

Average attending online: 82

Marriages

Karen Brousseau & Terry Ledford

Memorial Services

Pam Anderson

Robert Anderson, Jr.

Richard Berry

Betty Berry

Jennifer Braman Lyons

Jayne Claire Farris

Kellie Sekiya

Inurned

Elden Claude Gleason

Chapel of Peace

Despite the distance necessitated by COVID-19, loved ones were still able to visit their family member(s) inurned in our Chapel of Peace during the pandemic. Before entering the Chapel of Peace, we asked all visitors to complete our contact tracing form, as required by law for St. Clement's School. Those who couldn't visit the Chapel in-person received photos via email.

This year we brought our entire Chapel of Peace database online. Our previous system only existed on an old computer, so all of the purchase and inurnment records were transferred to a database that can be accessed by church staff members via the internet. As you may recall from last year's report, we created new forms to make the inurnment process easier - this year we've made those forms available in an online format as well.

While combing through the old records to bring our system up-to-date, some discrepancies were found. For instance, some families had elected to move their loved ones to different niches or to remove them from the Chapel of Peace all together. We took this opportunity to correct any and all errors. In doing so, detailed documentation was created in order to explain the changes made to correct discrepancies and diffuse any confusion for future staff members.

Music

The Music Ministry at The Parish of St. Clement aims to provide an uplifting experience to its worship and liturgy. Our music is an extension to the liturgy/worship of the Parish and our music team provides strong leadership for participatory worship: through singing together we create the liturgy together.

The Choir:

Our Choir roster is as follows:

Sopranos: Cathy Overstreet, Mary Carpenter

Altos: Beth Finke, Susan Clifford

Tenors: Rich Lowe, Brian Crow, Soane Lino

Basses: Holoua Stender

Organist: Mark Kennedy;

We use the Hymnal 1982, Wonder Love and Praise, Lift Every Voice and Sing II, as well as pieces from outside sources, and genres. We rejoice in singing hymns from the Anglican tradition and Gospel. Our aim is to provide music from many traditions and styles, keeping a wide variety of music which is accessible for the Parish.

Music happenings in 2021:

The Parish of St. Clement invested in a new, more advanced music production program this year: Logic Pro. Our choir director, Karol Nowicki, used the aforementioned program to layer our choir members voices and craft a new hymn for each Sunday.

In order to produce our weekly hymns, Karol emailed out reference tracks and asked the choir members to submit recordings of themselves singing by Wednesday. The finished product was sent to the church office on Fridays and could be heard during both the 8AM and 10:15AM Sunday worship services.

With the Exception of the 5PM Christmas Eve service, there were no in-person choir performances in order to prevent the spread of COVID-19. As of December 31, 2021, our choir director, Karol Nowicki, resigned in order to pursue other business ventures; so Beth Fincke has stepped up again to serve as the interim choir director.

Lectors

Here at the Parish of St. Clement we are committed to keeping our parish community safe and will continue to follow CDC guidelines for in-person gatherings. While federal and state rules continue to evolve, we have maintained a mask policy at our Sunday worship services, even for our readers.

Every Sunday we have two lectors, one for each service, that will read one lesson as well as the Prayers of the People. As COVID waves come and go, we welcome our readers to join us via Zoom or in-person, should they so choose. Our readers are scheduled on a quarterly basis, meaning that they agree to serve on a particular Sunday every month, for three months at a time.

Please contact the church office if you are interested in becoming a lector!

Ushers

The ushers for the early service are Kingsley and Joni Wong and Sandy Souza. The ushers for the 10:15 service are Liz Baldwin, Arthur Buto, and Terry Ledford.

At both services, ushers...

- check that attendees are wearing a mask
- ask attendees to sign in for contact tracing
- ask attendees to put a post-it on the pew where they sit for sanitizing after the service

Before the 7:30 service, ushers...

- unlock the padlocks at the gates leading into the school and the Chapel of Peace
- open the COP and turn on lights
- open the doors and windows in the church
- turn on microphones and lights in the church

- take out offertory plates and place it on a pedestal in the middle aisle at the last pew
- put monies in the sacristy to be counted
- sanitize pews with bleach dilutes with water

At the 10:15 service, ushers...

- tidy up the pews after the service
- turn off the microphones and lights
- return the offertory plate to the sacristy
- put monies in the sacristy to be counted
- close and lock the doors and windows
- close the COP and lock the padlock to the gate leading to the COP
- sanitize pews with bleach dilutes with water

Ushers are also present at special services throughout the year.

We would love to have YOU join us!

Respectfully submitted,

Sandy Souza [8:00] and Arthur Buto [10:15]

Coordinators

Altar Guild

The Altar Guild is a quiet yet vital ministry to the church. Members prepare the church for services, mostly behind the scenes: polishing silver, filling candles, laundering linen, setting up for and cleaning up after the Eucharist and baking bread. Some of us arrange the flowers at the altar. We also make sure that the church is especially festive for celebrations such as Christmas and Easter. COVID hasn't changed much except that we have replaced the homemade bread with the traditional wafers.

New members are always welcome. The commitment is for one Sunday a month. Please talk to Sandy Souza at the 8:00 a.m. service or Beth Fincke at the 10:15 service, even if you are just curious. Anyone can make a donation for flowers. They are a wonderful way to remember a loved one or celebrate a special occasion. And don't forget to help with the greening of the church before Christmas.

Many thanks to those who have made possible the flowers at the altar each Sunday. We are blessed by the generosity of the parish members. Please remember to sign up in the Flower Book at the back of the church with your thanksgivings and memorials or call the church office.

Altar Guild Members

| | |
|-----------------|-------------|
| Pamela Fern | Ann Ogilvie |
| Beth Fincke | Pat Sekiya |
| Cecilia Fordham | Sandy Souza |
| Kiki Fordham | |

Submitted by Beth Fincke

Family Ministries

The purpose of family ministries at the Parish of St. Clement is to minister, support, and provide enriching activities in the spiritual journey of our Parish children of all ages. We also strive to include the Parish children in other Parish ministries, our worship services, and other aspects of the life of the Parish, such as church social, outreach, and fundraising events. The Family Ministries team provides Sunday school for children aged 6 months and up. In Sunday school your kids can make friends for life, learn about Jesus Christ and the Scriptures, sing hymns and have lots of fun!

Family ministries also provides opportunities for families to gather outside church, such as camping experiences and movies. Activities are conducted while being mindful of health and safety considerations.

The Family Ministry Team is comprised of:

- Jessica Stack, who ministers to our Nursery-age children;
- Gail Suzuki-Jones, who ministers to our Pre-K through early elementary-age children
- Michelle Comeau, who ministers to our elementary-age children;
- Scott Suzuki-Jones who ministers to our middle and high school-age youth.

Here are some images of the art projects that our Sunday school students have been working on lately.



Mahalo to all and take care,
The Family Ministry Team!!!

Introducing our Newest Ministries

Garden Ministry

This year has seen the creation of a new ministry, the Garden Ministry, to work on beautifying our precious grounds. We have already addressed two areas that needed attention. Thanks to Taueva Lino and Beth Fincke, the Butterfly Garden in the playground area is almost complete. And, thanks to Jose Henao, the area around the prayer bench has been surrounded by colorful flowers.

If you would like to join us, please let Beth Fincke know. There are still other areas that need TLC.

Submitted by Beth Fincke

Stitched Together With Love

Stitched together with love is a fellowship ministry where people of all ages come together to knit and crochet. And learn how to knit and crochet. If you want to learn, just show up as all materials are provided. The meeting is the 2nd Saturday of every month from 11AM to 1PM.

Prayer Chain

The Prayer Chain was started many years ago by Deacon Dorothy Nakatsuji, who died in 2017. We are a group of parishioners, appointed by the Rector, who pray for those on the Sunday Bulletin List as well as for those on our Confidential List. Anyone can ask for prayers for themselves or for others. When requested, notecards are sent to inform people that daily prayers are being said for them.

To request prayers, please notify the office at secretary@stclem.org or 955-7745. Or, you may tell any of the individuals listed at the bottom of this report. Names appearing on the Confidential Lists receive prayers for 3 months. For those in need of ongoing prayer, there is also a long term list maintained by the Prayer Chain.

When requesting a name be added to the list, please specify Public or Confidential List and give a short reason for the request. For a card to be sent, please provide an address. When a person you have named has a long term illness or difficulty, please provide an update to the office or Prayer Chain members. If the person recovers or the difficulty goes away, please let the Prayer Chain know that also.

The Prayer Chain meets monthly on a Sunday to pray and meditate together and to share updates on those listed. Currently there are over 60 people receiving our prayers.

Members divide up the various tasks involved. Jane Anderson, Elizabeth McCutcheon, Nellie McLaughlin, Pam McCoy, Kathleen Norris are some of the members. Please speak to the Rector if you are interested in joining the group.

Respectfully Submitted,
Prayer Chain Members.

Global Ministries

Global Ministry was formed after five members of St. Clement's travelled to the Holy Land in 2003. As part of the experience, we were invited by the Rev. Naim Ateek, a Palestinian Episcopal priest, and co-founder of SABEEL International, to attend an interfaith service in Jerusalem's old city, at the conclusion of an international fact-finding SABEEL trip through Israel and the occupied territory of Palestine. We had a chance to speak with Palestinians, both Christians and Muslims, to see and hear about everyday life for Palestinians under occupation.

St. Clement's Global Ministry is the official sponsor of FOSNA HI (Friends of SABEEL North America) and works collaboratively with JVP (Jewish Voice for Peace), and UH Faculty and Students for Free Palestine.

Since 2004, Global Ministry has been able, with the generosity of the Parish and the parishioners of St. Clement's, to pay for the roof of a high school for Palestinian girls in the West Bank, provide a furnace to an Episcopal church in the West Bank so school and church services could be held in the winter, and help provide an x-ray machine for the Episcopal Hospital in Gaza where it was sorely needed to address the high rate of cancer in Gazan women. In 2010, St. Clement's Sunday School kids raised money from car washes then voted to send it to children in rehab at the princess Basma Center Hospital in Jerusalem.

St. Clement's sponsored a Palestinian Episcopal priest, his wife and their two children to visit Hawaii and stay at one of the apartments on the church campus. One of the icons in the church are a gift from that family.

FOSNA/Global Ministries, together with JVP and UH Faculty & Students for Free Palestine, has been able to bring Palestinians and others to Hawaii. This began in 2010, with the support of our our co-sponsors, Bishop Fitzpatrick, and St. Andrew's, we hosted a three-day National SABEEL Conference at the St. Andrew's Cathedral campus. Since then, we have focused on

bringing Palestinian speakers once a year, usually in November. Most recently: in 2016, Nooria Erekat, a prominent spokesperson for Palestinian causes often seen on CNN and PBS; in 2017, Steve Salaita, professor and author; in 2018, Ramzy Baroud, a Gazan native and academic; and in 2019, Yousef Aljami and Rana Barakat, as well as Kehaulani Kauanu, an academic activist for Palestinian and Hawaiian rights.

The Rev. Naim Ateek, founder of SABEEL, Palestinian priest and author, was invited by Bishop Fitzpatrick, in coordination with Global Ministries/FOSNA, to a ten-day speaking engagement in March 2020. He was scheduled to speak at various interdenominational churches (including ours), meet with interfaith clergy, meet with Hawaiian activists, visit outer islands, and be installed as an Honorary Canon of the Episcopal Diocese of Hawai'i. Bishop Fitzpatrick was able to install The Rev. Canon Naim Ateek on January 3, 2021 at the cathedral, via Zoom.

We, as with others, have had to cancel or modify our plans for just about everything.

Tentatively, prayerfully, and hopefully, we have scheduled Sumaya Awad, a Palestinian Activist, for March 2-8, 2022 to visit Hawaii. She will speak at the Cathedral and at the University of Hawaii and meet with the Hawaiian community on O'ahu, and will be on Maui for two days. These plans will be adjusted to a later date, if necessary.

We are thankful for the continuing support the Parish of St. Clement provides, and especially for individual parishioner's prayers and support.

Global Ministries/FOSNA HI, invites inquiries about our ministry and welcomes new members. Please address questions to Pam McCoy, Mary Carpenter, or Beverly Davis.

Prayerfully Submitted,

Beverly Davis for Global Ministries of St. Clement's

Adult Discussion

The Adult Discussion Group meets weekly between the Sunday services usually via Zoom. The Group is moderated by Rev. George Clifford, Priest Associate of the Parish of St. Clement Church. Discussions are based on print and film media sources. The church obtains the books and participants purchase them prior to discussions, and usually one chapter is discussed each Sunday.

This Group is open to anyone who wants to explore and expand understanding of religion and spirituality by reading or watching selected non-Biblical sources, and then discussing these in depth. This forum is considered a protected place where everyone can express personal viewpoints without censure or judgment.

We have been blessed to have participants with a wide variety of backgrounds in literature, education, science, theology, and the arts who recommend books for the group and keep our conversations lively. We welcome anyone with ideas to share who is willing to spend an hour on Sunday mornings. Because of the COVID pandemic, the group has decided to meet virtually on Zoom. An unforeseen benefit of Zoom was the capability of participation of individuals outside the state. We were privileged to have three authors zoom in for discussions: Elaine Pagels of Princeton University, Abbot Christopher Jamison from Sussex, England, and John J. Collins of Yale Divinity School

In 2021, the Adult Discussion group watched *Mission: JOY* and read the following books:

Beyond Belief by Elaine Pagels

Finding Sanctuary by Christopher Jamison

What are Biblical Values? by John Collins

Jesus and Buddha: Friends in Conversation by Paul Knitter and Roger Haight

Submitted by Leslie Isaki

Reading Between the Lines

Reading Between the Lines (formerly known as the Bible Workbench) is a weekly conversation built around scripture and a collection of short texts (a few pages of reading for each meeting). RBTLs allows participants to engage with one of the lectionary readings of the week, presents a central theme of that reading, and connects the biblical text to other writings on that theme. Participants take turns introducing the material and inviting responses, such as how the theme relates to events in the world and in participants' own lives.

The focus is exploratory; we “make room” for asking questions and offering interpretations and observations. Each reading is put into the context of history or the larger Bible story it is part of, considered through a series of open-ended questions, and then put in conversation with (excerpts from) poems, essays, novels, and other creative works. It provides an opportunity for spiritual growth and fellowship through conversation and reflection. New members are welcomed, anytime. You can support RBTLs by trying it out if it sounds potentially appealing, or mentioning it to others who might be interested.

Submitted by Amy Schafer

Education for Ministry (EfM)

Education for Ministry is a 4-year program from the Divinity School at the University of the South, also known as Sewanee. We meet one evening a week for 36 weeks. Every week we discuss our readings and have a Theological Reflection to see where God is moving in our world and in our lives. Discussions are respectful and confidential.

Seminar members sign up for one year at a time. The first year is the Old Testament, the second year is the New Testament, the third is the History of Christianity, and the fourth is Contemporary Theology. Weekly readings take 2 to 4 hours. There are no papers to write or tests to study for. Group size is 6 to 12 people so everyone has a chance to speak.

It doesn't matter if you have never read the Bible, only know the Bible from hearing portions read in Church, or read the entire Bible yourself. There is a lot more to learn by a careful study of the Bible and the history of Christianity.

If you are interested in learning more about this program, please visit our website at www.episcopalhawaii.org/efm-education-for-ministry.html. Or please contact Pam McCoy at 808-554-6151 or pammccoy67@gmail.com

Respectfully submitted,

Pam McCoy

Accredited Mentor

Food Distribution

The Food Distribution Ministry was established about 25 years ago to help people who might be running out of food toward the end of the month. On the 3rd Saturday of each month we distributed grocery bags and served a hot lunch. Needless to say, COVID has put an end to the fellowship of the chili and rice lunch and has created a growing demand for our grocery bags.

Fortunately St. Clement's is a Hawaii Food Bank agency. Volunteers with trucks shop at the Food Bank two times a month now to pick up a variety of canned and packaged food.

Sometimes our food expeditions include a trip to Costco to buy rice if the Food Bank doesn't have it. To prepare the grocery bags, volunteers make up individual bags of rice and pack the grocery bags. Other volunteers hand out the bags on Saturdays. We have been able to re-open the "Free" table of donated items such as personal hygiene items, kitchen utensils and other useful household items.

As you can see, our Food Ministry relies heavily on volunteers. Please consider helping. Please email us to learn more about how you can contribute your time and talents! Also, donations of canned goods such as pork and beans, corn, chili, Vienna sausages, soup and Spam are always appreciated to supplement what we buy from the Food Bank. Every little bit helps!

Despite the fact that we are no longer making hot meals due to COVID-19, we continue to distribute grocery bags thanks to Holoua Stender, the Carpenter Family, Beth Fincke, Jayson Harper, the Wong Family, Sandy Souza, Amy Schafer, Keli'i deFrancia, Leslie Isaki, Kathleen Norris, Heloise Richardson and the Comeau-Schoen family. A special thank you to those that continue to donate canned goods to the church.

In 2020, we became a distribution point for the Hawaii Food Bank's Kūpuna Box program and continued to do so throughout 2021 as well.

Church Office Outreach

In 2021, our weekday assistance took place on Wednesdays from 10AM to 12PM.

Food Assistance

Those who stopped by the church office for food were given a brown shopping bag containing canned goods and other non-perishables such as rice or spaghetti. These are the same bags that visitors receive when they come for Food Distribution on the third Saturday of each month. The food was sourced from the Hawaii Foodbank, donation and/or Costco.

In 2021, 1,211 households received our bags of canned food and non-perishables. Who made up these 1,211 households? A total of 2,243 adults and 935 children. For reference, 880 households received our bags of canned food and non-perishables in 2020. A monthly breakdown of 2021 can be found below.

| Month | # of Households Served | # of Adults | # of Children | # Currently Employed | # of Govt. Assistance Recipients |
|------------------|-------------------------------|--------------------|----------------------|-----------------------------|---|
| January | 103 | 185 | 75 | 8 | 13 |
| February | 95 | 181 | 73 | 4 | 12 |
| March | 107 | 216 | 61 | 9 | 14 |
| April | 109 | 187 | 81 | 8 | 16 |
| May | 80 | 140 | 30 | 4 | 11 |
| June | 90 | 161 | 64 | 10 | 12 |
| July | 77 | 144 | 58 | 10 | 12 |
| August | 75 | 125 | 62 | 8 | 15 |
| September | 140 | 259 | 145 | 10 | 23 |
| October | 101 | 201 | 82 | 14 | 38 |
| November | 100 | 196 | 78 | 16 | 31 |
| December | 134 | 248 | 126 | 16 | 27 |

Financial Assistance

Anyone who lives in the church's zip code (96822) or lives in a Clean and Sober house is eligible to receive financial assistance from us. For an eligible individual, we will write one \$50 check made out to their landlord or to Hawaiian Electric Company. Recipients can only get one check each year. In spite of that, 2021 was difficult for many so we made some exceptions for individuals that came from a different zip code or needed another check a few months after their first. This program is funded by the Rector's Discretionary Fund; and the Rector's Discretionary Fund is partially funded by the donations received during Little Church Time.

In 2021, 42 individuals received financial assistance, which amounted to a total of \$2,064 given.

The Institute for Human Services (IHS)

The Parish of St. Clement stopped making and delivering meals for IHS because of coronavirus. Instead, we began to make monthly donations to cover the cost of the meals we would normally prepare.

RYSE/YO! House

St. Clement's Parish has supported the YO (Youth Outreach) House for about fourteen years, cooking a monthly meal. We also began supporting RYSE (Residential Youth Services and Empowerment) before it even opened by helping to raise funds for a shelter for street youth. The past 2 ½ years we have been cooking the final Wednesday before the last Thursday of every month for both YO House and RYSE.

RYSE is a safe haven supporting youth 24 hours a day. RYSE offers not only a place to sleep safely, but food, education, medical and mental health services, employment assistance and much more.

St. Clement's helps by providing chili and mac salad once a month. It matters because many of these young people have not had a home cooked meal in years, if ever. We show we care by preparing our food from scratch, and decorating the mac salad like we would for a banquet. The residents notice and appreciate.

What can you do to help? We cook the last Wednesday of every month at 10 a.m. Our volunteer team is very small. We could use help. At Thanksgiving we need turkeys and pies. Donations of young adult clothing is also appreciated. If you have questions, please contact us.

Submitted by Jane Anderson

Hawaii Meals on Wheels

Hawaii Meals on Wheels assigns volunteers by neighborhoods. My neighborhood is the McCully Route, which starts at Citron St. at the heart of McCully and ends at the Waikiki edge of Ala Moana Blvd. I currently have six deliveries to make under this route, once a week. One of the challenges due to Covid was to figure out the physical route on your own (not just the addresses, but parking, location of specific apartment unit, location of intercoms and codes to let you into the building, etc.). HMOW said, typically, on the first run, a trainer will drive the route with you, so that you know where to park (where not to park), how long it takes from one place to another for those who want to be called ahead of delivery, how to use respective intercom systems, and the location of where the clients want you to leave the meal packs. Under their covid protocol, there was no first-run trainer. The first time was a bit of a challenge because the buildings were located in places with few or no parking. The written instructions indicated the loading zones or suggestions (hazard blinkers in a no-parking part of the street on Ala Moana Blvd). The covid-19 protocol also includes, when checking-in at the neighborhood kitchen facility to pick up and put together the meal packs, to get your body temperature measured and answer a health form. We must always wear masks and wear gloves.

Delivering meals to kupuna who are not able to get their own food is a necessary obligation of the younger generation. (I remember, also, my daily deliveries of meals to my aging dad when he was alive and I was working full time. Any help would have been a HUGE help. So, I believe HMOW deliveries are taking a HUGE load off of either the kupuna or their caregivers.) But, as these things go, the obligation becomes a privilege to do so. It's a great joy to deliver the meals to the clients. I am so impressed with Hawaii Meals on Wheels; they've come up with well-thought-through processes that streamline delivery of meals to kupuna. I feel very lucky to have this opportunity.

Submitted by Nicole Chapman

Farmers Market

The Makiki Farmers Market serves our community every Thursday, beginning at 4:30PM and ending at 7PM (or whenever our vendors sell out). We get anywhere from 300 to 500 customers each Thursday!

This Farmers Market has a variety of food, ranging from fresh produce, to bentos, sushi, thai and Mexican foods.

Since COVID began, there hasn't been any need for volunteers since we're no longer setting up tables for market-goers to sit at; but if you're interested in helping out down the line, let us know!

We thank all who support the Market and look forward to a better & safer 2022.

Me ke Aloha,

Pam Fern

Market Monitor

PROPERTY IMPROVEMENT SNAPSHOTS

Downstairs Apartment Renovation



Upstairs Apartment Renovations



Chapel of Peace Gate



Old Organ Blower



New Organ Blower



Mahalo to all contributors!

Save the Date:
Next Year's Annual Meeting
January 29, 2023



The Parish of St. Clement

1515 Wilder Ave.
Honolulu, HI 96822

(808)955-7745

stclem.org